



# POLK COUNTY COMMISSIONERS COURT

June 14, 2022

Polk County Regional Health Building, Suite A

10:00 A.M.

2022-053

Livingston, Texas

**NOTICE** Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

## Agenda Topics

**(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).**

**\*\* Please turn off (or mute) all cell phones and devices \*\***

**1. CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE**

**2. PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

**3. INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. POLK COUNTY COMMISSIONERS COURT BOBBY SMITH MEMORIAL SCHOLARSHIP (SPONSORED BY LINEBARGER GOGGAN BLAIR & SAMPSON).

B. LAW ENFORCEMENT SCHOLARSHIP (SPONSORED BY MANAGEMENT & TRAINING CORPORATION ("MTC") - OPERATORS OF THE IAH SECURE ADULT DETENTION FACILITY).

C. ADULT PROTECTIVE SERVICES PROCLAMATION FOR ELDER ABUSE AWARENESS.

D. SPOTLIGHT ON POLK COUNTY – AGRILIFE EXTENSION OFFICE.

E. CONSTRUCTION OF FENCE AROUND COMMUNITY GARDEN AT ANNEX.

**4. OLD BUSINESS**

A. DISCUSS AND CONSIDER CHANGES TO THE DISTRIBUTION OF THE ROAD & BRIDGE PORTION OF TAX RATE IN CONFORMANCE WITH REVISED PRECINCT BOUNDARIES.

**NEW BUSINESS**

**5. CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETING: May 24, 2022 and June 3, 2022 (Regular/Special Sessions).

B. APPROVE SCHEDULES OF BILLS.

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

- D. APPROVE SUBMITTAL OF REQUEST TO STATE COMPTROLLER FOR UNCLAIMED RURAL ELECTRIC COOPERATIVE CAPITAL CREDITS.
  - E. APPROVE LAKE LIVINGSTON WATER SUPPLY CORPORATION'S REQUEST FOR SANITARY CONTROL EASEMENT ON RODGERS STREET LOCATED IN WIGGINS VILLAGE 1 SUBDIVISION, (WILLIAM BEASLEY SURVEY, ABSTRACT 4) PRECINCT 2.
  - F. APPROVE RENEWAL OF INTERLOCAL AGREEMENT WITH TEXAS ASSOCIATION OF COUNTIES RISK MANAGEMENT POOL AND APPLICATION FOR PROVISION OF INSURANCE COVERAGES TO INCLUDE WORKERS COMPENSATION, AUTO (PHYSICAL DAMAGE & LIABILITY) AND GENERAL - PUBLIC OFFICIALS - LAW ENFORCEMENT LIABILITIES.
  - G. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN POLK COUNTY FIRE MARSHAL DEPARTMENT AND CITY OF LIVINGSTON FOR DUAL USE OF FIRE PREVENTION EQUIPMENT.
  - H. APPROVE UPDATES TO MASTER STREET ADDRESS GUIDE (MSAG).
  - I. APPROVE CHANGE ORDER TO UPDATE PRICE SHEETS FOR CHIP & SEAL MATERIALS FROM WATERS CONSTRUCTION COMPANY.
  - J. APPROVE CHANGE ORDER TO UPDATE PRICE SHEETS FOR ROAD MATERIALS FROM EAST TEXAS ASPHALT.
  - K. RATIFY APPOINTMENT OF COURT COORDINATOR AND BAILIFF FOR TEMPORARY DISTRICT JUDGE APPOINTEE.
  - L. APPROVE REQUEST FROM COUNTY TREASURER TO TERMINATE CONTRACT WITH OPENEDGE.
  - M. APPROVE REQUEST FROM COUNTY TREASURER TO ACCESS ONLINE BANKING AT CITIZENS STATE BANK IN CORRIGAN.
  - N. APPROVE LEASE AGREEMENT RENEWING SUPPLEMENTAL COUNTY PARKING AT 321 NORTH BEATTY AVENUE.
  - O. APPROVE REMOVAL OF DERYL OATES AS RESERVE DEPUTY CONSTABLE PRECINCT 3.
  - P. APPROVE REMOVAL OF ANTHONY BRUGNONE AS RESERVE DEPUTY FIRE MARSHAL.
  - Q. APPROVE ADDITION OF ROBERT (BOB) WRIGHT AND JOSE CRUZ AS RESERVE DEPUTY CONSTABLES FOR PRECINCT 2.
  - R. APPROVE AMENDED RESOLUTION EXPRESSING INTENT TO REIMBURSE EXPENDITURES TO BE INCURRED BY POLK COUNTY, TEXAS (REIMBURSEMENT RESOLUTION).
6. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
    - A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
    - B. REVIEW AND CONSIDERATION OF ADDING A TEMPORARY PART-TIME POSITION IN DISTRICT CLERK'S OFFICE TO ASSIST TEMPORARY DISTRICT COURT.
    - C. REVIEW AND CONSIDERATION OF ADDING A FULL-TIME MAINTENANCE WORKER TO ROAD & BRIDGE PRECINCT 2.
  7. **CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
    - A. FY2022 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
  8. **DISCUSS STATUS OF DROUGHT INDEX IN POLK COUNTY AND CONSIDER ANY NECESSARY ACTION TO REGULATE THE USE OF CERTAIN FIREWORKS FOR THE JULY 4TH FIREWORK SEASON.**
  9. **CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM ROAD AND BRIDGE, PRECINCT 1 FUND BALANCE AND INCLUDED ON THE FY2022 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS;**
    - A. ROAD & BRIDGE, PRECINCT 1 PURCHASE OF A USED EXCAVATOR, NOT TO EXCEED \$100,000.

10. CONSIDER APPROVAL FOR CAPITAL IMPROVEMENTS TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2022 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS:
  - A. COURTHOUSE RESTORATION, NOT TO EXCEED \$5,730,000.
11. CONSIDER APPROVAL TO CLOSE THE FY2022 REIMBURSEMENT RESOLUTION, FINALIZING ALL EXPENDITURES TO BE INCLUDED FOR ISSUANCE OF AUTHORIZED DEBT IN 2022 SERIES TAX NOTES (INCLUDING AUDITOR'S VERIFICATION OF THOSE EXPENDITURES PREVIOUSLY APPROVED) AND INCLUDING THOSE AUTHORIZED AND PENDING PAYMENT PRIOR TO SEPTEMBER 30, 2022 (OPEN INVOICING/BIDS), STATING TOTAL TO BE AUTHORIZED.
12. DISCUSS AND CONSIDER ORDER TRANSFERRING VOTER REGISTRATION DUTIES FROM TAX ASSESSOR-COLLECTOR TO COUNTY CLERK.
13. CONSIDER APPOINTMENT OF TWO (2) POLK COUNTY ELECTED OFFICIALS TO SERVE ON THE DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) BOARD OF DIRECTORS FOR THE 2022-2023 TERM.
14. DISCUSS AND CONSIDER APPROVAL OF REQUESTS FOR VARIANCE FROM POLK COUNTY SUBDIVISION REGULATION DESIGN STANDARDS, AS FOLLOWS:
  - A. ROCKING R RV PARK IN PRECINCT 1 HAS PROVIDED AN EQUITABLE ALTERNATIVE TO THE REQUIREMENT THAT THEIR STREETS BE BUILT TO THE STANDARD REQUIRED BY SECTION 10.3(5)(d)(i).
  - B. LAGOON RV PARK IN PRECINCT 2 HAS PROVIDED AN EQUITABLE ALTERNATIVE TO THE MINIMUM REQUIRED STREET WIDTH OF 24 FEET FOR ALL ROADS PER SECTION 10.4(A)(8).
15. CONSIDER APPROVAL, APPROVAL UPON CONDITIONS MET, OR REJECTION OF INFRASTRUCTURE DEVELOPMENT PLANS, AS FOLLOWS:
  - A. ROCKING R RV PARK, LOCATED IN PRECINCT 1.
  - B. LAGOON RV PARK, LOCATED IN PRECINCT 2.
16. AUTHORIZE GOODWIN, LASITER, & STRONG TO ADVERTISE FOR CONSTRUCTION BIDS ON 2017 GLO DR 4332 (HARVEY) PROGRAM, GLO CONTRACT NO. 20-065-018-C064.
17. DISCUSS AND CONSIDER ANY NECESSARY ACTION REGARDING FY2023 EMPLOYEE BENEFITS:
  - A. ANNUALLY DETERMINED CONTRIBUTION RATE FOR TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM.
  - B. EMPLOYEE HEALTH COVERAGE – MAJOR MEDICAL

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – June 9, 2022



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – June 9, 2022 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)

FILED FOR RECORD  
 2022 JUN -9 PM 3:00  
 SCHELANA HOCK  
 COUNTY CLERK